

## Co. Wexford Age Equality Network

# Constitution

## Name

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The name of the Network shall be Co. Wexford Age Equality Network

## Aims & Objectives

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1. To contribute to the development of Co. Wexford Age Equality Network
2. The promotion of Age Equality in Co. Wexford
3. To establish and maintain a network of older people who work in the area of age equality
4. To link with other structures who work with older people
5. The Promotion of a positive image of ageing and of older people through advocacy, research and other initiatives that promote positive ageing
6. To promote a self help culture amongst older people
7. To recognise the older people of communities throughout Wexford as the primary sources of wisdom and experience

## Membership

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1. Membership of the group is open to representatives of older people, individual older people and those who work with older people including agencies and community based groups

2. New members wishing to join should do so by completing an application form. This will be presented at the next meeting of the Network and be proposed and seconded by existing members of the Network.
3. Group/organisation Membership: Member groups should nominate no more than 3 representatives to attend Network meetings. Each member group will have 1 vote only
4. Membership fees, if any, shall be determined by the Network
5. The officers and executive of the Network shall be elected annually by the membership. The executive will not consist of more than 12 members, with no more than 1 member from any group member
6. The Network shall meet regularly but not less than four times a year, one of which will be the A.G.M. The Executive committee will meet regularly but not less than 6 times a year
7. The Chairperson, or in his/her absence the Vice-Chairperson, shall act as Chairperson for the duration of the meeting, provided a quorum has been reached. In the absence of the Chair or Vice-Chair, an acting Chair may be appointed for the duration of that meeting only and provided that a quorum exists
8. A quorum, for the purpose of any properly convened meeting of the Network, shall be 50% of the membership plus 1. A quorum for the executive shall be 50% of the Executive committee plus 1
9. Officers will rotate each year with the consensus of the Network Executive Committee at the A.G.M. The maximum term of office for each officer shall be 3 consecutive years, but are subject to election each year, or otherwise as decided by the Network in general meeting

## **Structure**

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1. The Network Executive committee will elect a:
  - a) Chairperson
  - b) Vice-Chairperson
  - c) Secretary
  - d) Treasurer

## **Procedure for Executive Meetings**

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### 1. Running of Meetings:

- a) Correspondence, Apologies.
- b) Adoption of minutes will be by a proposer and a seconder.
- c) Business of the meeting - Agenda
- d) Any other business (AOB).

### 2. Minutes:

The minutes shall be kept by the secretary, who shall enter therein a record of all proceedings and resolutions.

### 3. Duration of meeting:

Meetings of the Network Executive committee shall be no longer than 1 hour 30 minutes in duration.

## **Equality Statement**

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- 1. The Network shall implement an all-inclusive, non-political, non-sectarian and non-racial approach in carrying out its objectives.
- 2. The Network shall strive in its composition for a balance in gender, age and geographical representation of Co Wexford

## **Annual General Meeting**

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- 1. An Annual General Meeting of the Network shall be held each year at such a place and time as the Network determines.

2. Members of the Network shall be notified, at least 14 days in advance of the date, time and place of the A.G.M.

## **Finance**

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1. The Network shall appoint a Treasurer.
2. All funds of the Network shall be deposited as soon as possible after receipt in such Financial Institution as the Network may, by resolution, designate. A minimum of two signatories will be required to administer this account, both of whom should be members of the Network Executive
3. A financial statement of accounts shall be recorded on an annual basis and in the event of the Network receiving monies or grant aid.

## **Interpretation of the Rules**

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1. The Executive Committee shall be responsible for the interpretation of the constitution or any rules and by laws made hereunder

## **Amendment of the Constitution**

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1. Any item of this constitution can only be changed at an Annual or Special General Meeting of which no less than fourteen days notice has been given.
2. A minimum of 50% of the Network membership shall be required to call an Annual or Special General Meeting.

Signed: \_\_\_\_\_

Seán Kinsella,  
Chairperson

Signed: \_\_\_\_\_

Bridget Kavanagh,  
Member